
SIMI Practice Circular 2/2024: Private Mediation Verification Scheme: Clarification of objective, requirements, application process, etc

1 message

SIMI Members

<members@simi.org.sg>

Reply-To: members@simi.org.sg

Bcc:

**To: All SIMI Accredited Mediators
All SIMI Accredited Registered Service (RSPs) Providers
All SIMI Accredited Qualifying Assessment Program (QAP) Providers**

**SIMI Practice Circular 2/2024:
Private Mediation Verification Scheme: Clarification of objective, requirements, application process, etc**

Background

1. This Practice Circular aims to:
 - (i) Highlight the objective and utility of the SIMI Private Mediation Verification Scheme ("PMV Scheme") for mediators who wish to progress up the SIMI Credentialing Scheme; and
 - (ii) Clarify some details of the PMV Scheme, and it interacts with the SIMI Credentialing Scheme ("CS").

Objective of the SIMI Private Mediation Verification Scheme - Summary

2. The PMV Scheme aims to support SIMI-accredited mediators who conduct **non-administered mediation(s)**, and who wish to record these in fulfilling the case experience requirements for **Level 2** and **Level 3** (only) under the SIMI CS.
3. In other words, a mediator who is **not on a particular mediation service provider's panel**, but who nevertheless conducts a mediation(s) privately, can still record such mediation(s) as going towards such experience requirements.

Which SIMI-accredited mediators may utilise the PMV Scheme?

4. The PMV Scheme may be utilised by SIMI-accredited mediators:
 - (i) At **Level 1** wishing to advance their accreditation to **Level 2 or Level 3**.
 - (ii) At **Level 2** wishing to advance their accreditation to **Level 3**.

5. The relevant case experience requirements for one to qualify to be accredited at Level 2 or Level 3 are found on the [SIMI website](#).
6. For avoidance of doubt: To be able to utilise the PMV Scheme, one **must** have successfully completed a SIMI Registered Training Program (RTP) **and** been accredited at SIMI Level 1.

Recording of cases & applying to advance accreditation under the PMV Scheme

Recording of cases going towards case experience

7. A mediator may record private mediation cases by requesting for Feedback Request forms to be completed by disputants and/or their counsel.
8. Feedback Request Forms are available for download on [SIMI's website](#). Alternatively, one may ask the parties to submit their feedback using an [online version](#) of the Form.
9. **We recommend the use of the online version of the Form.** Feedback submitted using an online version of the Form will be transmitted to SIMI's backend repository, where we can more easily track and record the number of cases handled by a particular mediator.

Application to advance accreditation under the PMV Scheme

10. The application process involves the submission of:
 - (i) Mediator's particulars;
 - (ii) Case experience (i.e. whether by number of cases or number of mediation hours) ;
 - (iii) Supporting information (e.g. type of dispute for each case recorded);
 - (iv) Feedback forms from parties for the prescribed number of mediations; and
 - (v) Prescribed application fees.

The application process under the PMV scheme, and the above submission requirements are found in the prevailing SIMI PMV Application Form (attached).

Information (including a couple of FAQs) on the SIMI Private Mediation Verification (PMV) Scheme is also found on our website [here](#).

How the PMV Scheme Benefits Mediators

This scheme provides a mediator with an **additional or alternative** route to higher accreditation levels by recognising **private mediation experience**. It complements the case experience requirements for various credentialing levels, as set out in the SIMI CS.

Through the PMV Scheme, SIMI aims to uphold a high standard of professionalism while supporting the professional advancement of our accredited mediators.

Should there be any questions about the PMV Scheme or its application process, please feel free to reach out to us at admin@simi.org.sg.

Alvin Sim
Executive Director



SIMI TEAM

a. 469G Bukit Timah Road Eu Tong Sen Building Singapore 259776

w. www.simi.org.sg



Registration 201420752C

Information contained in this email and any attachments may be confidential. If you are not the intended recipient and have received this email in error, please notify the sender and permanently delete the email and any attachments immediately.



SIMI PMV Application Form (Nov 2024).pdf

190K