

12 November 2025

BY EMAIL

To: All SIMI Accredited Mediators

SIMI Circular 2/2025: Updated Terms and Conditions for SIMI Mediators

As you may recall, after consultation with our Partners and accredited mediators in 2024, SIMI launched our 'Revised Renewal Requirements' in Jul 2025. These requirements apply to all SIMI-accredited mediators, across all levels, from Level 1 to Certified Mediator.

Consequentially, we will update the Terms and Conditions for SIMI Mediators, particularly the provision on "Re-accreditation Requirements".

We would like to highlight the following key updates in the said Terms and Conditions.

1. Replacement of Clause 6 on "Re-accreditation Requirements" with new Clauses 6 and 7 on "**Renewal of Mediator tier**" and "**Renewal Application Process and Criteria**" respectively. These set out the key requirements for renewal of one's accreditation with SIMI and make reference to the various policy details and other operational requirements found on the SIMI website.
2. Insertion of a new sub-clause 12.1(b) setting out your responsibility to comply with any other practice direction, circular or written directive applicable to all SIMI Mediators. This is necessary as SIMI has issued various circulars in the past 2 years to introduce or clarify certain systems and processes which support our standards. These circulars may be applicable to you from time to time.

The **updated Terms and Conditions for SIMI Mediators** (01 October 2025, Version 3.0) is attached for your reference and record. It will take effect from **14 Nov 2025**.

Pursuant to the above, Admin Circular 2/2024 and the Terms and Conditions for SIMI Mediators (1 April 2024, Version 2.0) is cancelled.

Alvin Sim
Executive Director